



Senior Study Agreement Year 12 2021

Why Have a Senior Study Agreement?

Depending on the subjects selected, senior students may have a timetable that has time slots without classes. These are study periods and could be a single lesson or a double lesson.

Year 12 students are expected to be responsible for their study, attendance and progress. The Senior Study Agreement is designed to allow senior students flexibility to be able to balance school, work and extracurricular activities in a way, which best suits each individual. It allows students the opportunity to learn to manage time and work towards successfully completing the Preliminary Certificate with the support of Student Advisors and teachers.

What is the Senior Study Agreement?

This is a 'contract' between GIHS, the senior student and parents. The Senior Student Agreement has rules and conditions and the students can forfeit the Agreement if they do not follow the rules and procedures detailed below:

Study Periods are NOT 'free periods'

What can Senior Students do in Study Periods?

Senior Students may:

- Make appointments with their teachers to discuss work or seek help
- Revise work, organise notes and summarise information
- Complete activities begun in the classroom
- Work on Assessment Tasks / assignments or projects
- Complete homework
- Prepare for examinations
- Work with team members on group assignments
- read
- Check DoE email and the NESA website.

How does the Senior Study Agreement Work?

Study Areas

There are areas within the school where senior students work when they have a Study Period. Wireless is active and students are able to use their laptops.

The Senior Study Room is the dedicated senior study area and all students are timetabled into this room if they have a study period. If access to the school library is required, then students must arrange with Ms Bruce.

Senior Study Room Expectations

As a senior student, you are expected to maintain a positive attitude toward your studies and behave in a mature fashion at all times. When using the Senior Study Room, it is expected that you will:

- Respect the rights of other students in regards to learning and personal property
- Use your time wisely
- Headphones must be used when listening to music
- Leave the study room neat and tidy; tuck chairs in and keep your personal property on your own desk
- Ensure that you wash up after lunch and recess and that the fridge, microwave and sandwich press are kept clean
- Ask for a teachers assistance before attempting to fix problems with computers or equipment
- Only Year 12 students are permitted in the Senior Study Room. Contact a HT or the DP if students other than Year 12 are in the study room.
- Always seek help when required. Your teachers are always willing to help you!

Use of the Senior Study Room is a privilege. Any student who does not maintain an acceptable level of behaviour or application during their time in the Senior Study Room may have their permission to use the room revoked.

During study periods, senior students are to:

- Work on and complete homework and assessment tasks
- Check emails
- Meet with teachers
- Work in study groups
- Revise.

During study periods at school, senior students are NOT to:

- Play games; be on the Quad or areas other than the study areas listed above
- Wander around the school
- Leave the school during a one-period study lesson
- Disturb others.

During study periods off campus:

- Students who have study periods at the beginning or at the end of the day have permission from the school to study at home before coming to school or after leaving school. Upon arrival or prior to departure, all students **must** sign out at the front office.
- NO student has permission to leave the school until they have attended their last timetabled class for the day.

Senior students are not to:

- Loiter in the community
- Bring take away fast food onto the school grounds and/or sit in cars in the vicinity of the school.

Attendance

- In Year 12 all classes must be attended. An attendance rate of 95-100% is expected
- Attendance at Year Meetings and School Assemblies is compulsory
- Rolls are marked every lesson. Parents/carers are informed in a student misses classes and consequences apply
- Students must monitor their participation in extracurricular activities to avoid missing too many classes and risk not completing course outcomes
- NESA Teaching and Education Standards 'N' Determination Warning letters will be sent to parents/carers if students do not attend enough lessons to show diligence, sustained effort and the achievement of outcomes. If missed work is not submitted and attendance does not improve, the student will not achieve the subject and the award of the Preliminary Certificate is jeopardised.

Lateness

- Senior students are expected to be punctual. Persistent lateness results in consequences such as withdrawal of the Senior Study Agreement or detention if applicable.
- The school day begins at 8:55am. Students arriving late, will need to sign in at the front office, where consequences may be put in place if no explanation note is submitted.

Behaviour

When signing this agreement to use Study periods effectively, students agree to be role models for younger students by:

- Studying in Study Periods.
- Wearing GIHS Senior Uniform every day. This also ensures that students are recognisable outside of school
- Presenting a positive image of self and GIHS through responsible, respectful and diligent behaviour at all times
- Using appropriate language
- Demonstrating the school values and adhering to the School Rules.

Revocation of the Senior Study Agreement

The Senior Student Agreement is a privilege. Students on any form of monitoring system (Level 2-4) will have their Senior Agreement revoked for the time they are on the monitoring system. Students not consistently following the school rules will have the agreement revoked.

Use of Cars

Students with their Drivers Licence, who wish to drive to and from school, and/or drive to TAFE for subjects, do so **only with permission of their parents/carers.**

Under no circumstances are drivers to take other students with them in their car.

You must complete the *Permission to Drive* form (attached). The *Senior Study Agreement* and *Permission to Drive* form are also on the school website and available from the school office.

Students are not to park on the school grounds or leave rubbish where they are parked if they park on the street.

What if?

What if my parents/carers do not wish me to participate in the Senior Study Agreement?

- You will stay at school during your Study Periods and work in the designated classes.

What if I do not use my Study Periods wisely?

- You will lose the privilege of the Senior Study Agreement for a time determined by the Deputy Principal/Principal dealing with the particular incident. Usual discipline procedures will be implemented.

What if my parents/carers have questions about the Senior Study Agreement?

- Contact Mrs Millar or Mr Forrester.

I _____ (student's name) agree to terms of the Senior Study Agreement and will follow all the schools PBL principles (diligence, respect and responsibility) and ensure that I uphold the high standards expected of a student at Glen Innes High School.

Student's signature: _____ Date: _____

Parent/carer's name: _____

Parent/carer's signature: _____ Date: _____

Please return this form to the school office for filing

Use of Private Motor Vehicles by Students

Travel to and from School

Students who are licensed drivers are free to drive to and from school. This is a matter for them, their parents/carers and the owner of the vehicle.

The school and the Department are not responsible for drivers or passengers travelling to and from school or to activities not arranged by the school.

Students' Use of Private Vehicles on School Activities

The preferred method of conveying students on school activities is by hired buses or public transport.

It is recognised that on some activities, such as those involving only a small number of students, it may be appropriate to allow the use of private vehicles.

The practice of allowing students to use private motor vehicles to transport themselves or other students to certain venues is a significant concession and is a variance with normal procedures.

It follows, therefore, that if the practice is to be allowed it must be on conditions strictly supervised by the school.

The Principal can revoke the concession at any time. If the privilege is abused approval is to be withdrawn immediately.

Before any student is allowed to drive a private motor vehicle for the above purpose, the Principal must be satisfied that:

- a) That student is a licensed driver;
- b) Written parental consent for the driver and passengers for the particular journey or series of journeys is held;
- c) The vehicle is:
 - i. Currently registered
 - ii. Covered by current comprehensive and/or Third Party Property Insurance;
- d) The driver of the vehicle and passengers are sensible and responsible enough to justify the concession made to them; and
- e) The vehicle will not be carrying more passengers than are provided for by fitted seat belts.

Under no circumstances will any reimbursement be made to students who use their vehicles on school activities by either the Department or the school.

It should be noted that drivers who use their cars for hire or reward may invalidate their insurance cover. Students should therefore be advised not to charge passengers a fare. Cost sharing arrangements are, however, generally acceptable but each driver should seek advice from his/her insurance company.

Permission to Drive Form

Glen Innes High School Use of Private Motor Vehicles by Students on School Activities

- Any use of motor vehicles by students on school activities is a rare concession that may be withdrawn at any stage by the Principal.
- Cars can be driven to or from school activities by students only with written parental consent.
- Student drivers are expected to conform to the road rules at all times and to ensure that no more passengers are carried than are provided for by fitted seat belts.
- No student may travel as a passenger in a car driven by another student to or from school activities without written parental consent.
- Students driving vehicles must hold a valid driver's licence.
- Vehicles being driven by students must have current registration and current comprehensive or third party property insurance.
- Students drivers should not charge passengers a fare since this may invalidate their insurance policies. If drivers wish to share costs with passengers, a check must be carried out their insurance company to ensure such an arrangement will not invalidate their policies.
- Students are to park according to signage located and if parking on the Edward Street side of the school, park from the end of the bus bay to the Cross Street intersection 45 degree angle parking. (Other rules relating to parking, visiting cars during school hours, etc., at discretion of Principal.)

Driver Consent

I hereby consent to my son/daughter _____ (name)

driving by car _____ (Registration Plate No.)

to and from _____ (name of activity)

on _____ (either one specific date or dates or

general e.g. Wednesday afternoon) in accordance with the conditions set out.

Parent/carer's signature: _____ Date: _____

Passenger Consent

I hereby consent to my son/daughter _____ (name)

travelling as a passenger in a car _____ (Registration Plate No.)

driven by _____ (student driver's name)

to and from _____ (name of activity)

on _____ (either one specific date or dates or

general e.g. Period 5 Tuesday Week B) in accordance with the conditions set out.

Parent/carer's signature: _____ Date: _____